



CITY OF HOUSTON

Job Posting

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Applications accepted from:

Job Classification

Posting Number

Department

Division

Section

Reporting Location

Workdays & Hours

ALL PERSONS INTERESTED

PROGRAMMER ANALYST II

PN #113243 (GRANT POSITION)

HOUSTON POLICE

TECHNOLOGY SERVICES

N/A

33 ARTESIAN, 2ND FLOOR

MONDAY – FRIDAY, 8:00 A.M. – 5:00 P.M.*

*Subject to change

9 **DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Supports the Application Support Section’s responsibilities defined in the Technology Services Division’s Standard Operating Procedures. Develops, debugs, and maintains software. Write codes following standards and procedures pertinent to programming. Write subroutines, macros, and utility programs. Maintains assigned software and systems, including configurations, systems securities, backups, downloading, and file conversions. Prepares and maintains software documentation. Provides help functions for departmental computer users. Must have good writing and oral communication skills.

10 **WORKING CONDITIONS**

The position is physically comfortable, the individual has discretion about walking, standing, etc.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**

Requires a Bachelor’s degree in Computer Science, Mathematics, Management and Information Systems or a closely related field.

12 **MINIMUM EXPERIENCE REQUIREMENTS**

Two years of experience in systems analysis, design, programming and/or a related field are required.

Directly related professional experience may be substituted for the education requirement on a year-for-year basis.

13 **MINIMUM LICENSE REQUIREMENTS**

Must have a valid Texas Driver’s License and compliance with the City of Houston policy on driving (AP 2-2).

14 **PREFERENCES**

Preference will be given to candidates with experience in Web development using C#, .NET framework, XML, MS SQL Server 2000/2005, MS Reporting Services, MS Server 2000/2003, Windows Share Point Services and Portal.

15 **SELECTION/SKILLS TESTS REQUIRED**

None, however the Department may administer a skills assessment evaluation.

16 **SAFETY IMPACT POSITION** X Yes No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

17 **SALARY INFORMATION**

Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range – Pay Grade 19

\$1,094.00 - \$1,558.00 Biweekly \$28,444.00 - \$40,508.00 Annually

18 **OPENING DATE**

September 20, 2006

19 **CLOSING DATE**

Open Until Filled

20 **APPLICATION PROCEDURES**

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 308-1300. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer